



# NDA TRAINING TASMANIA

*nurture - develop - achieve*



**Call 03 6334 4910 today!**

## BSB40520 CERTIFICATE IV in LEADERSHIP and MANAGEMENT NEW - Fast Track Program

Gain the skills to lead, motivate, and manage teams effectively with our Fast Track Program in the Certificate IV in Leadership and Management.

Whether you're stepping into a new leadership role or sharpening your management skills, this nationally recognised qualification will set you on the path to career growth and success.

NDA delivers this qualification over a period of 12 months, with one day of face-to-face classroom training each month, with NDA's experienced, expert trainers.

This program is currently fully funded\* for eligible participants, for a limited time only.

**PROGRAM COMMENCING SOON**  
in HOBART, LAUNCESTON  
and ULVERSTONE

### **FUNDING AVAILABLE**

\*Funding available through  
Apprentice and Trainee Training  
Fund, through Skills Tas. for  
eligible participants.

***Limited places available - enrol today!***



## Why NDA?


- Flexible delivery options
- Recognition of existing skills
- Permanent training rooms and staff
- 1:1 tailored support and mentoring
- Access to a range of electives
- Online delivery options
- Study tutorials (optional)



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## Topics Covered

- Effective workplace relationships
- Operational planning
- Leadership
- Communication strategies
- Team building
- Lead team effectiveness
- Personal work priorities
- WH&S
- Project management
- Recruiting staff
- Building business relationships
- Communication strategies



*“Working with NDA to complete my Certificate IV in Leadership and Management helped me get my dream job.”*

**- Paul S.**  
Retail Supervisor

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HOBART - LAUNCESTON - ULVERSTONE

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